# :

## R2 Presentation

Checklist of stuff to do:

* Updated design documents consistent with project. [3 points]
* Updated requirements document with any changes to user stories, story points, and schedule. [2 points]
* Updated test report for acceptance tests. [3 points]
* Updated project status document. [3 points]
* Bug tracking software was used to track bugs. [3 points]
* Automated tests [3 points]
* The code review. [3 points]

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Category** | **1** | **2** | | **3** | | **4** | | **5** | | **Rating** |
| **General Mechanics** | Team completely  unprepared.  Several topics not covered. | Team  unprepared,  unable to set-up in a timely  manner. Some topics missed. | | Some lack of flow. Team  fumbles at start.  Evidence of poor  preparation. | | Presentation flows  reasonably  well, each team member prepared. | | Presentation flows very well, evidence that  team rehearsed ahead of time. | |  |
| **Delivery** | Presenter simply reads the slides, or  is completely  incomprehens  ible | Presenters mumbles,  incorrectly  pronounces terms, and speaks too quietly for  those in the back to hear. | | Presenters incorrectly pronounce terms.  Audience has difficulty hearing presentation. | | Presenters speak clearly & loudly enough.  Most words are pronounced correctly. | | Presenters used clear voice and  correct, precise pronunciation of terms. | |  |
| **Participation** | Several team members missing.  Conflicts within team visible. | One speaker did all the talking, no  introductions.  One or more team members missing. | | Some attempt to have more  than one person speak, team introduced. | | All team members  introduced and participated. | | Well-planned allocation of  presentation al l team members. | |  |
| **Organization** | No organized presentation.  Instructor needs to elicit the needed  information with questions. | Audience cannot  understand  presentation  because there is no sequence of information. | | Audience has difficulty  following  presentation because it  jumps around  (disjoint) | | Information presented in logical  sequence which audience can follow. | | Information presented in a logical,  interesting  sequence which audience can follow. | |  |
| **Design Knowledge** | Team does not have  grasp of  information; cannot  answer  questions about the design. | Team is uncomfortable with  information  and can only answer basic questions. | | Some team members lacking  knowledge of parts of the design. | | Team is at ease with design, but fails to elaborate. | | Team demonstrates  full knowledge with  explanations and elaboration. | |  |
| **Prototype/ Screenshot Demonstration** | No prototype ready to demonstrate. | Prototype fails  repeatedly or in several  distinct ways.  Difficult to work around. | | Prototype has minor  glitches that can be  worked around | | Prototype demonstration without failure | | Prototype demonstration  without failure  & team uses test plan to drive demo. | |  |
| **Functionality** | Product does not have any significant  functionality implemented. | Functionality has no  relationship to planned  features for this release. | | Functionality differs (>2 features)  from release  plan, includes features not planned for | | Functionality matches  planned  releases with one or two  unplanned or unfulfilled functions. | | Functionality matches release plan exactly | |  |
| **Design Document** | Design document  missing or  completely useless. | Haphazardly completed, missing or  incomplete sections. | | Minimal effort at  completing  document, all sections addressed. | | All sections completed, design  accurately  reflects release contents | | All sections completed, design  accurately  reflects release  contents. Design notes  thoughtfully completed. | |  |
| **Configuration Management** | Inconsistent project  structure;  lack of  configuration management | Project has significant  configuration management problems. | | Minimal attempt to maintain orderly project structure. | | Projects follow configuration management guidelines, proper  versioning techniques. | | Clean project structure,  documents,  product code and test code thoughtfully organized. | |  |
| **Active Group**  **Communication**  (this is per-person) | Instructor did not see the individual communicate with the rest of the group, or “just once or twice” | | Instructor saw the individual communicate a very small number of times | | Instructor saw the individual communicate with the rest of the group, but in a passive and / or minimal way | | Instructor saw the individual communicate well with the rest of the group | | Instructor saw the individual do an excellent job of both leading discussions and supporting teammates |  |
| **Grade (out of 70):** | | | | | | | | | |  |